



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Tuesday 9th May, 2017**

Time: **7.00 pm**

Venue: **Rooms 3 & 4 - 17th Floor, Westminster City Hall, 64 Victoria Street, London, SW1E 6QP**

Members: **Councillors:**

Ian Rowley (Chairman)
Lindsey Hall
Judith Warner
David Boothroyd

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception at City Hall from 6.30pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal, Senior Committee and Governance Officer.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the meeting held on 9 February 2017.

(Pages 1 - 10)

4. ANNUAL STATEMENT OF ACCOUNTS 2016-2017

Report of the City Treasurer.

To Follow

5. AUDIT FINDINGS REPORT (GRANT THORNTON)

Report from Grant Thornton, External Auditors.

To Follow

6. INTERNAL AUDIT MONITORING REPORT (JANUARY TO MARCH 2017)

Report of the Shared Services Director for Audit, Fraud, Risk and Insurance.

(Pages 11 - 46)

7. ANNUAL REPORT ON INTERNAL AUDIT AND INTERNAL CONTROL 2016-2017

Report of the Shared Services Director for Audit, Fraud, Risk and Insurance.

(Pages 47 - 74)

8. ANNUAL COUNTER FRAUD MONITORING REPORT

Report of the Tri-borough Head of Fraud.

(Pages 75 - 88)

9. CHANGES TO TRI-BOROUGH SHARED SERVICES ARRANGEMENTS

Report of The Chief Executive.

To Follow

10. WORK PROGRAMME

**(Pages 89 -
106)**

**Charlie Parker
Chief Executive
28 April 2017**